



# Pool Area and Grill Reservations

## What can be reserved and by who?

The covered area containing the (4) picnic tables and the grill outside the fence are available for residents\* in good standing to reserve for parties or events. It is important to note that the pool and other facilities remain open to other residents and their guests during reserved periods. The resident making the reservation must be present during their event as they are responsible for the safety and actions of their guests.

## When can reservations be made?

When the pool is open, there are (2), three hour slots available each day for reservations. They are 9am- 12pm and 6pm- 9pm. Priority is given to the first eligible resident to request the slot. The calendar will be updated as we respond to requests and confirm dates/times.\*\* Given the size of our neighborhood and the popularity of the pool during the warmer months, reservations are not allowed during other times. When the pool is closed for the season and a reservation is just for the seating area, grill, and restrooms, other times can be requested.

## Is there a calendar for existing reservations?

Yes, posted at the pool and online. Before making a request, visit [www.wghoa.us](http://www.wghoa.us) and click on the "Calendar & Events" tab. Confirmed reservations will posted there as well as at the sign on the pool across from the women's restroom.

## How much advance notice is needed?

A minimum of 14 calendar days advance notice is requested for reservations to be processed and confirmed. If less than 14 days notice is given, HOA volunteers will do their best to accommodate your request.

## Does it cost anything?

You are responsible for cleaning up after your event and resetting the furniture. The HOA will place a \$50 charge on your account when your reservation is confirmed. This fee will be removed once it is confirmed the area has been cleaned and reset after your event. We recommend taking before and after pictures. If a member of your party causes any damage, you will be billed for the associated repair or replacement costs. Please notify the HOA of any damaged item(s) or issue that needs to be addressed.

## Are there any restrictions?

- Maximum of 25 attendees.
- All parties/events must abide by the HOA Covenants and Pool Rules.
- All guests must park at the pool lot or at your home.
- Inflatables, pool slides, or other similar items may NOT be placed on HOA property.
- Do not tape, nail, or attach anything to any painted surfaces.
- Do not prop open the gate. A member of your party must open the gate for your guests.
- No live music or DJs. All music must be at a level that does not disturb others.
- No fireworks.
- No confetti, glitter, poppers, or anything that is impossible to clean up.
- The HOA Board, at their discretion, reserves the right to deny a reservation request.

## How do I make a reservation?

Log into the on line member portal and submit a general request with the following information.

- Full Name and good daytime contact info.
- Reservation Date and indicate either the 9 AM or 6 PM Time Slot\*\*
- Estimated number of people for your event.

If you have not yet set up your portal login, email the HOA Board for assistance.

*\* In order to make a reservation, a resident may not have any past due balances on their account or have any pool related or other violations restricting their pool access.*

*\*\* Please be specific with the date time requested. Inquiring about the availability of multiple slots is NOT the same as requesting them. We can only confirm a single slot. Whoever specifically requests a slot first, is given priority.*